

ATTENDANT JOB DESCRIPTION

CRITICAL JOB ELEMENTS:

1. Provide personal assistance services, including bathing, dressing, bowel and bladder management, transferring from bed to wheelchair, meal preparation, light housekeeping, and other tasks as requested.
2. Job involves lifting and bending.
3. Limited amount of travel.

HOURS:

Weekday hours are from 8:00 A.M. to 2:00 P.M. and from 6:00 P.M. to 8:00 P.M.
Weekend hours are from 10:00 A.M. to 6:00 P.M.

KNOWLEDGE, SKILLS, ABILITIES:

1. Assistant must be reliable, punctual, neat and organized, willing to perform tasks as requested, willing to learn job requirements, able to follow instructions. Looking for someone who wants job on a long-term basis.
2. Training will be provided to the assistant by the participant and/or by his family members for the first 2-3 days. No prior experience is required; must be willing to learn.
3. Be certified in CPR and maintain certification current during employment.

OTHER REQUIREMENTS/CONSIDERATIONS:

1. If assistant decides to discontinue employment, he/she must be willing to continue working until a replacement is found, which could be 6-8 weeks, and be willing to train replacement.
2. Prefer non-smoker, no pets, no children brought into my home and no personal visitors while on the job.

COMPENSATION:

Weekday assistant receives free garage apartment with paid utilities and cable TV. Washer and dryer are available in garage. Weekday assistant receives salary equal to minimum wage or more.